

CHECKLIST FOR NEW OCI

Applications for New OCI can be filled and printed from the OCI application website:

<https://ociservices.gov.in/>

Uploading of photograph, signature, and supporting documents by the applicants is now mandatory.

EOI, Oslo does not issue OCI cards towards temporary passports or passports with less than one year of validity left on the passport at the time of submission.

All copies attached to be self-attested (attested by parents if applicant is minor)

The following documents are required for all OCI applications:

1.

- Application form, signed and dated
- 2 recent (colour) photographs 5cm x 5cm
- Copy of picture page of Norwegian passport and all used pages
- Bostedsattest (Address proof in Norway)

2. If the applicant is a minor, the following additional documents must also be submitted:

- Copies of picture pages of parents' passports
- Copies of parents' residence permits if parents are not Norwegian citizens
- Birth certificate of the minor
- Marriage certificate of the parents (if the marriage certificate has been issued by a foreign government, it needs to be apostilled)

3. Proof of Indian Origin:

All OCI applicants are required to provide proof of Indian origin which will be the basis for the OCI application. Attach copies of the documents mentioned in the category that applies to you. If none of the categories apply, kindly contact the embassy for clarification.

3.1 Former Indian citizens who have not surrendered their Indian citizenship:

- Copy of first and last page + observations in Indian passport
- *If your passport was taken by the police when you received Norwegian citizenship it is possible your passport is archived at EOI, Oslo. If you suspect this is the case kindly contact the embassy to verify that the passport is here before applying.*
- Copy of naturalization letter/UDI letter/statsborgerbrev

- All former Indian citizens are required to surrender their Indian citizenship. If you have acquired foreign citizenship before 01.06.2010 you are required to pay a miscellaneous fee of NOK 170+20,-. If you have acquired foreign citizenship on 01.06.2010 or after kindly see the checklist for renunciation of Indian citizenship.

3.2 Former Indian citizens who already have a surrender certificate:

- Copy of first/last page + observations in cancelled Indian passport
- Copy of surrender certificate
- Copy of naturalization letter/UDI letter/statsborgerbrev

3.3 Persons born to Indian-origin parents and never held Indian passport:

- Copy of first and last page + observations in previous/current Indian passport of parents, or other documents from parents that establish connection to India (see 3.4)
 - Birth certificate of applicant in English or Norwegian
 - Parents' marriage certificate in English or Norwegian

3.4 Persons of Indian origin who do not have copies of Indian passport:

- Copy of naturalization letter/UDI letter/statsborgerbrev
- Documents that prove connection to India (birth certificate, school certificate, marriage certificate, domicile certificate, deeds of properties etc.)
- All former Indian citizens are required to surrender their Indian citizenship. If you have acquired foreign citizenship before 01.06.2010 you are required to pay a miscellaneous fee of NOK 170+20,-. If you have acquired foreign citizenship on 01.06.2010 or after kindly see the checklist for renunciation of Indian citizenship

4. Other documents required, if applicable:

- *Bekreftelse på navneendring (name-change papers)* if you have changed your name since acquiring foreign citizenship, or if some of the documents in the application mention you by your previous name.
 - Copy of marriage certificate if you want to add your spouse's name in OCI card

5. The following documents have to be uploaded on the OCI application website:

- *Photo/signature (same photo you are submitting with the application)*
(Guidelines for size and format can be found on the OCI website)

Left thumb impression to be uploaded in case of minors who cannot sign

- Copy of picture page of Norwegian passport
- Proof of Indian origin (copy of first page in previous Indian passport of self/parents or other documents that prove connection to India)

The Embassy reserves the right to call for additional documents as considered necessary.

Applicants should also enclose their original documents of all the supporting documents (as mentioned in the checklist) for verification at the time of submission of OCI application at the Embassy/sent by post. The supporting documents will be verified with the originals and the originals will be returned to the applicants immediately. The OCI applications would not be processed if the originals documents including passports are not submitted/sent for verification.

All documents/certificates issued by any foreign authority/government (other than Government of India) will be accepted only if they are apostilled.